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## Revised:

Thursday, August 29, 2013

**UNITED STATES BANKRUPTCY COURT**

**NORTHERN DISTRICT OF CALIFORNIA**

**SAN FRANCISCO DIVISION**

### **CHAMBERS COPIES PROCEDURES**

#### **Judge Blumenstiel**

Judge Blumenstiel does not want copies of any filings.

#### **Judge Carlson**

Judge Carlson follows Judge Montali=s procedures in cases filed in the San Francisco Division and Judge Jaroslovsky=s procedures in cases filed in Santa Rosa.

#### **Judge Montali**

In general (and as detailed below), Judge Montali wants chambers copies of papers actually set for hearing, except for fee applications. All copies must be:

\* Delivered (by mail or by delivery to San Francisco Division=s intake counter) promptly after the papers have been filed electronically and

### **Motions for Relief From Stay**

#### ***Chambers Copies Required:***

Opposition to motions or replies to oppositions.

#### ***Chambers Copies Not Required:***

Motions for relief from stay.

### **Adversary Proceedings**

#### ***Chambers Copies Required:***

**For scheduled hearings** (e.g., a noticed motion to dismiss a complaint, summary judgment motion) **other than the initial status conference**: Notices, motions, declarations and memoranda of points and authorities in support, opposition or reply, but no attachments to supporting declarations, no proofs of service, no Notices of Electronic Filing.

**For trials**: Pre-trial and post-trial briefs (but NOT exhibits or exhibit lists or witness lists).

#### ***Chambers Copies Not Required:***

Status conference and case management statements; discovery plans; trial exhibits; exhibit lists or witness lists.

### **Contested Matters**

#### ***Chambers Copies Required:***

**For scheduled hearings**, whether or not there is a designated respondent (e.g., a motion to dismiss a case; a motion to assume an executory contract; a motion to sell): Notices, motions, declarations and memoranda of points and authorities in support, opposition or reply, but no attachments to supporting declarations, no proofs of service, no Notices of Electronic Filing.

### **Other Filings**

#### ***Chambers Copies Required:***

! Chapter 11 plans, chapter 11 disclosure statements, and related notices only when the matters have been set for hearing.

! All papers relating to hearings scheduled after a party objects to relief sought on scream-or-die notice under B.L.R. 9014-1 (see below).

! Cash collateral stipulations and motions and borrowing motions;

! First day motions pertaining to bonuses, severance and retention plans, payroll and utilities

! Objections and replies pertaining to any of the above.

***Chambers Copies Not Required:***

! Matters initiated under B.L.R 9014-1 Ascream or die@ procedures. If a party requests a hearing (e.g. on objection to claim; motion to sell, etc.), the party setting the hearing must provide courtesy copies of the moving papers and any opposition papers.

! Fee applications and related notices of hearing on those applications.

ECF Reference Desk

Division Procedures

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